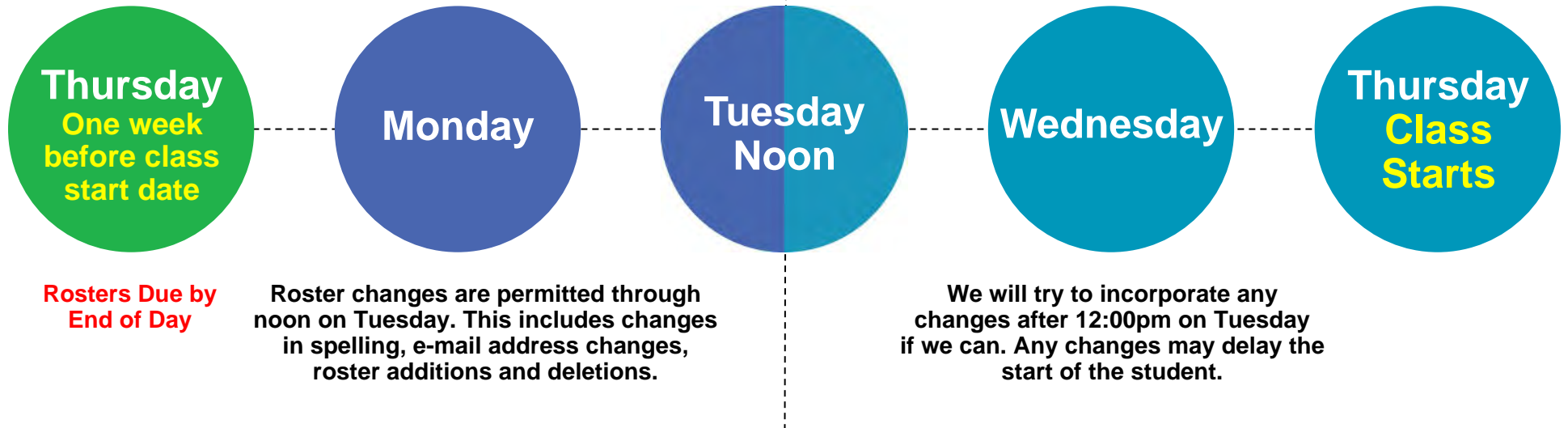# Online RIA MAP Certification Course
Roster Submission/Change Schedule*
2023

Rosters are due the Thursday before class start date. This is a schedule of how changes are processed after rosters are submitted.

The roster process is used to enroll new students, restart an existing student, or roll a student forward. The time period shown below is the only time this activity can occur.

Thursday One week before class start date

Monday

Tuesday Noon

Wednesday

Thursday Class Starts

Rosters Due by End of Day

Roster changes are permitted through noon on Tuesday. This includes changes in spelling, e-mail address changes, roster additions and deletions.

We will try to incorporate any changes after 12:00pm on Tuesday if we can. Any changes may delay the start of the student.

This process applies to the online RIA MAP Certification Course located on www.mapmass.com. **Submit rosters to CDDER @umassmed.edu**

UMass Chan MEDICAL SCHOOL | Eunice Kennedy Shriver Center

Center for Developmental Disabilities Evaluation and Research (CDDER)

* For a full schedule of classes, go to **Student and Trainer Resources** section on www.mapmass.com