#### **Medication Administration Process**

### **Prepare**

Wash the area and your hands Look at the medication sheet to identify the medication to administer Unlock and remove the medication you are administering

#### **Administer**

Check 1-verbalize and point to compare the 5 Rights (HCP order and pharmacy label) Check 2-verbalize and point to compare the 5 Rights (pharmacy label and med sheet) Prepare the medication

Check 3-verbalize and point to compare the 5 Rights (pharmacy label and med sheet) Give the med

Look back (silent comparison between pharmacy label and med sheet)

## Complete

Document

- 1. Medication Record
- 2. Count Book, if needed

Secure the medication and wash your hands

Observe

# **Medication Administration Process**

WASH	LOOK FOR	UNLOCK
Area & Hands	Medication Record	Medication Area
And Sand	Record	Alea
	2	PREPARE
HCP Order to Pharmacy Label	Pharmacy Label to Medication Sheet	
<b>3</b>	GIVE	SILENT Look Back
Pharmacy Label to Medication Sheet		
DOCUMENT	LOCK	WASH HANDS
1. Medication Sheet	Medication Area	( Look of the look
2. Count Sheet, if needed		OBSERVE

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